

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA and  
 FLORIDA DEPARTMENT OF HEALTH IN SARASOTA COUNTY  
 SCHOOL HEALTH SERVICES  
 1960 LANDINGS BOULEVARD, SARASOTA, FL 34231  
 PHONE (941) 927-9000

**MEDICATION/TREATMENT AUTHORIZATION**

**Instructions:** Read instructions on page two prior to completing the form.

Student Name \_\_\_\_\_ Sex \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_

School \_\_\_\_\_ Student No. \_\_\_\_\_ Fax No. \_\_\_\_\_

**The following section is to be completed by the parent or legal guardian.**

I hereby grant permission to the principal or his/her designee of \_\_\_\_\_ School to assist in the administration of the prescribed medication and/or treatment to my child while in school and away from school while participating in official school activities (F.S.1006.062). **It is my responsibility to notify the school if and when these orders change.** I understand the law provides that there shall be no liability for civil damages as a result of the administration of such medication and/or treatment where the person administering such medication and/or treatment acts as an ordinarily reasonably prudent person would under the same or similar circumstances.

Parent/Guardian Name (Print) \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Address \_\_\_\_\_

List student allergies \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**The following section is to be completed by the prescribing physician.**

**A separate form must be completed for each medication or treatment prescribed.**

The student named in this document is under my medical supervision for the diagnosis described below. I have prescribed the following medication/treatment, which is necessary to be given in school. I am aware that trained non-medical staff may administer this physician prescribed service.

**This order is to be effective for the school year: 20\_\_\_\_ - 20\_\_\_\_ or earlier stop date \_\_\_\_\_.**

Diagnosis (for this medication/treatment)		
Treatment		
Name of Medication	Brand	Generic
Instructions to give Amount (i.e. No. of tablets or teaspoons)		Strength (i.e. mg/tab)
Frequency (i.e: every 6 hrs PRN)		Time(s) _____ Duration (i.e: 10 days)
Route <input type="checkbox"/> Oral <input type="checkbox"/> Topical <input type="checkbox"/> Subcutaneous <input type="checkbox"/> I.M. <input type="checkbox"/> Inhaled <input type="checkbox"/> Other (describe)		
Time medication is given at home (if applicable)		
Possible side effects		
Medication expiration date to follow manufacturer's expiration date?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Is student authorized to carry and use asthma inhalation medication or Epinephrine Auto-Injector?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Has student been instructed in the use of asthma inhaler or Epinephrine Auto-Injector?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Is student authorized to carry and self-administer pancreatic enzymes?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Has student been instructed in the use of pancreatic enzymes?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Information		

Physician Name (Print) \_\_\_\_\_

Physician Stamp (Below)

Phone \_\_\_\_\_ Fax No. \_\_\_\_\_

Address \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physician Signature \_\_\_\_\_ Date \_\_\_\_\_

Medication order reviewed by school RN/LPN

RN/LPN Name (Print) \_\_\_\_\_ RN/LPN Signature \_\_\_\_\_ Date \_\_\_\_\_

Medication stopped by Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Distribution: Original – Student File/Health Copy – Health Room Log

## MEDICATION/TREATMENT AUTHORIZATION

**Instructions:** For medical/treatment administration during school hours, read the below requirements.

If your child needs to have medication(s)/treatment(s) given during the school day, state regulations and school board policy require that you and your doctor provide written permission for administration of both prescribed and over-the-counter medication(s) or treatment(s).

**Medication refers only to those products which have been approved by the "Food and Drug Administration" (FDA) for use as a drug.**

- **Prescribed medications** must arrive in a container with the original, unaltered prescription label attached. **The label must display all legal information required for a pharmacist to dispense a prescription medication such as valid issue and expiration dates, the patient's name, the medication name and dosage instructions, and the doctor's name. The label information must match the physician's order.**
- **Over-the-counter medication** is received unopened, in its original container, and labeled with the student's name, directions for giving, and dosage. (If the licensed health care provider has given the parent sample bottles of medication, the bottle(s) must also be labeled as stated above.) USFDA approved OTC medication for headaches only, will be allowed without a physician's prescription per HB 1537. *"A student may possess and use a medication to relieve headaches while on school property or at a school-sponsored event or activity without a physician's note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches."*
- The Medication/Treatment Authorization Form on the reverse side of this document must be completed entirely and accompany any medication (either prescribed or over-the-counter) to be given to your child in school. **Both a parent/legal guardian and the prescribing doctor must sign the form.** Staff will not be able to administer medications to your child without this **written consent**.
- The parent, legal guardian, or an authorized adult must hand carry medications to the school health room. The medication brought into the school health room must match the prescribed medication amount. For example, if the prescribed amount is ½ tablet, then it is the responsibility of the pharmacy/parent to cut the tablets. The health room aide upon receipt will verify the quantity of each medication. **Albuterol and Epinephrine Auto-Injectors must be delivered in the original box with the pharmacy label. Do not send medications to school with your child.**
- **The RN/LPN at your child's school may need to call the doctor's office for medication/treatment clarification.**

The parent or legal guardian will need to pick up the medication at the end of the school year or if the medication is discontinued or changed during the school year. **If the medication is not picked up, it will be discarded.**